

APPROVED
VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
TELEPHONIC CONFERENCE
MEETING MINUTES

The Virginia Board of Long-Term Care Administrators convened a telephone conference for consideration of a possible summary suspension on Friday, July 18, 2014, at 9:00 a.m.

MEMBERS PRESENT VIA TELEPHONE:

Tom Orsini, NHA, Chair	Karen Stanfield, Citizen Member
Randy Scott, NHA, ALFA	Amanda Gannon, NHA
Doug Nevitt, ALFA	Marj Pantone, ALFA
Derrick Kendall, NHA	Dr. Warren Koontz, Citizen Member

MEMBERS ABSENT:

Shervonne Banks, Citizen Member

DHP STAFF PRESENT:

Lisa R. Hahn, Executive Director
Lynne Helmick, Deputy Executive Director
Missy Currier, Deputy Executive Director
David Kazzie, Adjudication Specialist, Administrative Proceedings Division

MEMBERS FROM THE ATTORNEY GENERAL'S OFFICE PRESENT:

Erin Barrett, Assistant Attorney General, OAG Board Counsel
Wayne Halbleib, Senior Assistant Attorney General, OAG

MATTER SCHEDULED

Respondent: Michael A. Burns, NHA
License No: 1701-002467
Case Number: 157160

INTRODUCTION

Ms. Hahn opened the meeting by thanking everyone for their time and summarized the topic for consideration in today's telephone conference.

CALLED TO ORDER

Mr. Orsini called the meeting to order at 9:04 a.m.

ROLL CALL

Ms. Missy Currier took a roll call and with eight (8) members of the Board participating, a quorum was established. Mr. Orsini noted that due to the urgency of this matter and the inability for all Board members to assemble in person, we must hold this conference telephonically pursuant to 54.1-2400(13) of the Code of Virginia.

MEETING

Mr. Wayne Halbleib presented evidence that the continued practice of nursing home administration by Michael Burns, presents a substantial danger to the health, safety and well being of the residents and public.

ACTION

Upon a Motion by Ms. Karen Stanfield to summarily suspend the Nursing Home Administrator license of Michael Burns and offer Mr. Burns a Consent Order for Voluntary Surrender for Revocation in lieu of a Formal Hearing. The Motion was duly seconded by Dr. Warren Koontz, the motion carried unanimously.

ADJOURNMENT

With no further business, the meeting adjourned at 9:36 a.m.

Thomas Orsini, NHA, Chair

Lisa R. Hahn, Executive Director

Date

Date